

Facilitation Essentials for Leaders

Harvesting the Wisdom of Collaborative Meetings

Designed for those who conduct meetings with diverse stakeholders, this program delivers meeting facilitation best practices for dealing with cross-functional teams, technical experts, and intra-organization work groups. Learn how to boost your meeting's authentic participation, build a shared clarity of purpose, generate better ideas, integrate competing demands and viewpoints, weight and prioritize options, and make better expert-group decisions.

With this easy-to-use three-step facilitation framework and selected process tools, you'll be able to lead even the most challenging meeting with complete confidence and professional composure—and harvest the wisdom of your team!

Learning Objectives

- Leverage your leadership skills with the principles, tools, and behaviors of collaborative facilitation
- Build authentic participation and buy-in throughout diverse stakeholder groups
- Create a shared clarity of the meeting's purpose, intended outcomes, and level of authority
- Integrate competing demands and viewpoints for better meeting outcomes

Formats

Provided in 60-90 minute breakout session formats

For onsite training options see also *Mastering Facilitation Workshop*

